

Rules and Policies for Staff Children Using the Library

UNNC Library is open to all UNNC students and staff. Staff children are welcome to use the library by following the library rules and policies as below:

1. When applying for their children's library access, parents should sign this form and return the copy to the Library.
2. Parents are responsible for monitoring the activities and for regulating the behaviour of their children while in the Library. Children under the age of six may not be left unattended at any time. Children between the ages of six and twelve shall be accompanied by their parents (meaning the staff or his/her spouse with the university card) when entering the library. If staff children between the ages of six and twelve are staying at the library alone, the parents shall make sure that the children fully understand and follow the library rules and policies.
3. Staff children shall follow library rules and policies while in the library. Shouting, eating and running in the library are prohibited
4. Staff children shall take care of library books and facilities.
5. Staff children shall take good care of themselves and their belongings while in the library. If they need any help, please turn to library staff and the security guard.
6. Staff children shall not use the university card to borrow or return library items at Enquiries Desk or Self-service Machine without being accompanied by the parents.
7. Violation of these rules is misconduct that can result in expulsion from the library and forfeiture of library privileges. The Library reserves the right to deny access and ascertains where the responsibility lies.

Agreement Form

If you have read and agree to follow the above items, please fill in the form below and sign.

Name of the staff	Name of the child	Age of the child
<p>I have read the above rules and policies, and agree to follow.</p> <p style="text-align: right;">Signature:</p>		