

Information on the University of Nottingham's Transcript

Undergraduate Credit Structure

All undergraduate courses consist of at least 3 stages: the Qualifying Year (1st year), Part I (2nd year) and Part II (3rd year). Students completing an Integrated Masters degree will additionally complete Part III (4th year).

Each stage is comprised of 120 credits, with each single credit equating to 10 hours of notional study.

The University of Nottingham's Qualification Framework states the number and levels of credits for each award of the University:

<http://www.nottingham.ac.uk/quality-manual/QAstructures/UNOF.htm>

Progression, Reassessment and Compensation

The pass mark for each module is normally 40%, unless the Supplementary Regulations specify otherwise.

Progression from one stage of the degree to the next is achieved by satisfying the University's Study Regulations AND the Supplementary Regulations. All University regulations can be found at:

<http://www.nottingham.ac.uk/regulations>

At least one reassessment opportunity is offered to all students if progression has not been achieved upon the first attempt. The first attempt mark is used for degree calculation purposes. Reassessment marks are only used for calculating progression (if higher than the first attempt), except in the case of a Pass Degree, when they may be used.

Under the University's Study Regulations, individual module failures may be compensated for and the student allowed to progress when:

- the student's weighted average for the stage is at least 50% with at least 100 credits or pass, or;
- the student's weighted average for the stage is at least 45%, with at least 90 credits of pass and at least 110 credits at 30% or above, or;
- the student's weighted average for the stage is at least 40%, with at least 80 credits of pass.

The Supplementary Regulations will specify any additional progression requirements and specify those modules for which compensation may not be given.

Awards

A student's entitlement to an undergraduate award of the University is calculated by using one of three models. Details of each model can be found here:

<http://www.nottingham.ac.uk/quality-manual/assessment/degree-class.htm>

The majority of courses use model 1 – the 'arithmetic mean'. Under this model, each completed module is given a numeric mark of between 0 – 100%. The weighted average of each stage (excluding the Qualifying Year), as dictated by the Programme Specification, are then combined to produce a weighted average for the whole programme.

This final weighted average is then translated into a degree classification:

I	=	70% and higher
IIi	=	60% - 69%
IIIi	=	50% - 59%
III	=	40% - 49%

The Pass Degree is an unclassified honours level award and requires an overall weighted average (including reassessment marks if appropriate) of at least 40%.

Rounding

The University's policy on rounding can be found at:

<http://www.nottingham.ac.uk/quality-manual/assessment/degree-class.htm>

The rounding of marks takes place at 2 stages only:

- when combining two or more assessment marks to compute a single integer module mark, and;
- when combining the weighted average from Parts I, II and III (where appropriate) to compute a weighted average for the whole programme.

When rounding, any mark of x.5% or higher is rounded to the next highest number (eg 64.5% becomes 65%). When rounding any mark of x.4% or lower, the next lowest number is used (eg 64.4% becomes 64%).

Borderlines

Only the following final weighted averages are considered as 'borderline':

Borderline III	=	39
Borderline IIIi	=	49
Borderline III	=	59
Borderline I	=	68 or 69*

*the Programme Specification states whether the borderline is 68 or 69.

If the Board of Examiners deems a student's final weighted average to be unrepresentative of their normal performance, the Board may make an exception and recommend that a higher degree classification be awarded. The University's Taught Courses Committee will formally consider the recommendation.

Additional Information

Questions or queries which cannot be answered through recourse to the web sites stated in this explanatory text may be submitted in writing to:

The University of Nottingham
The Academic Office
Portland Building
Nottingham
NG7 2RD

Fax: 0115 951 5540
e-mail: transcripts@nottingham.ac.uk

If there are any concerns regarding the authenticity of this transcript, please use the above contact details, enclosing a copy of the graduate's transcript.